

## **WARRANT**

To **Sally Farrand**, a resident of the Town of Beaver Cove in the County of Piscataquis and the State of Maine.

Greetings: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of said Town of Beaver Cove, in said County and State, qualified by law to vote in Town affairs, to assemble at the Beaver Cove Town Office, in said Town on **Friday June 5th, 2026** at 5:00 o'clock in the evening, then and there to act on the following articles to witness:

### **ELECTION ARTICLES**

**ARTICLE 1:** To elect a moderator to preside at said meeting.

**ARTICLE 2:** To elect a Selectperson to a term of three years.  
Rob West's Term has expired.

**ARTICLE 3:** To elect a representative to The School Committee for a term of 3 years  
A seat is vacant.

### **MUNICIPAL ARTICLES**

**ARTICLE 4:** To see if the Town will vote that taxes shall be due and payable on or before November 17, 2026 or 30 days after Tax Commitment. All unpaid taxes after December 30th, 2026 will be charged interest at 7.00% on all unpaid balances.

SELECT BOARD RECOMMEND: Approval

**ARTICLE 5:** To see if the Town will vote that a Taxpayer who overpays an amount over \$50 of that finally assessed shall be repaid the amount of overpayment plus 3% annual interest from the date of overpayment is received, and to appropriate such sums from undesignated surplus as are necessary to pay such abatements with interest. (Statute 36 M.R.S.A Section 506-A.)

SELECT BOARD RECOMMEND: Approval

**ARTICLE 6:** To see if the Town will authorize the Select-Board on behalf of the Town to sell and dispose of any real estate acquired by the Town for non-payment of taxes thereon, on such terms as they deem advisable according to the laws of the State of Maine, and to execute quit-claim deeds on behalf of the Town and with respect to such real estate. Except that the Municipal Officers shall use the special sale process required by M.R,S, Section 943-C for qualifying homestead property if they choose to sell to anyone other than the former owners(s).

SELECT BOARD RECOMMEND: Approval

**ARTICLE 7:** To see if the Town will authorize the Select-Board on behalf of the Town to sell and to dispose of any surplus Town owned personal property under \$5,000.00 in value, on such terms as they deem advisable according to the laws of the State of Maine, and to accept any proceeds from such sales as unanticipated revenue which will become part of the Town's Fund Balance at the end of the fiscal year.

SELECT BOARD RECOMMEND: Approval

**ARTICLE 8:** To see if the voters will authorize the Select Board to accept any conditional or unconditional gifts, donations, or grants, and to appropriate these revenues for the purposes for which they were given.

SELECT BOARD RECOMMEND: Approval

**ARTICLE 9:** To see if the Town will vote to appropriate some or all of the money received from the State for snowmobile registrations for the maintenance of network of snowmobile trails open to the public for outdoor recreation at no charge in the Beaver Cove area. Appropriations to be at discretion of Select Board as they deem advisable.

SELECT BOARD RECOMMEND: Approval

**ARTICLE 10:** To see if the Town will vote to approve the Budget and Fund Balance Policy Ordinance created by the Budget Committee. (see full policy in Ordinance Section of report).

SELECT BOARD RECOMMEND: Approval

### **APPROPRIATION ARTICLES**

**ARTICLE 11:** To see what sum the Town will raise and appropriate for **GENERAL GOVERNMENT**

SELECT BOARD RECOMMEND: \$ 104,534.08

**ARTICLE 12:** To see what sum the Town will raise and appropriate for **BUILDING AND MAINTENANCE**

SELECT BOARD RECOMMEND: \$ 30,134.00

**ARTICLE 13:** To see what sum the Town will raise and appropriate for **INFORMATION TECHNOLOGY**

SELECT BOARD RECOMMEND: \$ 16,800.00

**ARTICLE 14:** To see what sum the Town will raise and appropriate for **PUBLIC SAFETY**

SELECT BOARD RECOMMEND: \$ 82,868.00

**ARTICLE 15:** To see what sum the Town will raise and appropriate for **ROADS AND OTHER PUBLIC WORKS**

SELECT BOARD RECOMMEND: \$281,440.00

**ARTICLE 16:** To see what sum the Town will raise and appropriate for **CULTURE AND RECREATION**

SELECT BOARD RECOMMEND: \$500.00

**ARTICLE 17:** To see what sum the Town will raise and appropriate for **COMMUNITY SERVICE**

SELECT BOARD RECOMMEND: \$2,750.00

**ARTICLE 18:** To see what sum the Town will raise and appropriate **EMPLOYEE BENEFITS**

SELECT BOARD RECOMMEND: \$7,500.00

**ARTICLE 19:** To see what sum the Town will raise and appropriate for **ASSESSMENTS AND TRANSFERS**

SELECT BOARD RECOMMEND: \$247,548.00

**ARTICLE 20:** To see what sum the Town will raise and/or appropriate from non-real estate tax revenues for use toward Articles 10 through 18.

SELECT BOARD RECOMMEND: \$192,147.00

**ARTICLE 21:** To see what sum the Town will authorize the Select Board to appropriate from the General Fund Balance to reduce the amounts authorized to be raised in taxes in Articles 10 through 18.

SELECT BOARD RECOMMEND: \$100,000.00

**ARTICLE 22:** To see what sum the Town will authorize the Select Board to appropriate from Municipal Carryover funds Balance to reduce the amounts authorized to be raised in taxes in Articles 10 through 18.

SELECT BOARD RECOMMEND: \$

**ARTICLE 23:** To see if the Town will authorize the Select Board to move up to 5% of budget lines that have unexpended appropriations to other budget lines, as they deem necessary, to avoid individual budget lines being over-expended.

SELECT BOARD RECOMMEND: Approval

**ARTICLE 24:** To see what sum the Town will authorize the Select Board to appropriate from the General Fund's Fund balance to pay for the Proposed Road Rebuild Project.

SELECT BOARD RECOMMEND: \$ 76,900.00

**ARTICLE 25:** To see if the town will vote to establish a Capital Improvement Fund for the purpose of new capital purchases, including, but not limited to, new construction and equipment purchases and to appropriate \$100,000 from the unassigned fund balance to be placed in the Capital Improvement Fund.

SELECT BOARD RECOMMEND: \$ 100,000.00

**ARTICLE 26:** To see if the town will vote to establish an Emergency Reserve to pay for any expenditure deemed necessary by the Select Board to cover emergency expenses in the event of a financial emergency and to appropriate \$50,000 from the unassigned fund balance to this committed reserve.

SELECT BOARD RECOMMEND: \$ 50,000.00

**ARTICLE 27:** To see if the town will vote to appropriate \$97,707 from the unassigned fund Balance to be placed in the existing Building Maintenance Fund (current balance, \$2,293).

SELECT BOARD RECOMMEND: \$ 97,707.00

**ARTICLE 28:** To see if the Town will vote to discontinue the Building Replacement fund, and to transfer all funds (\$15,000) remaining therein to the Unassigned Fund Balance and to authorize the Select Board and Treasurer to execute this transfer.

SELECT BOARD RECOMMEND: \$ 15,000.00

**ARTICLE 29:** To see if the Town will vote to discontinue the Property Acquisition fund, and to transfer all funds (\$15,000) remaining therein to the Unassigned Fund Balance and to authorize the Select Board and Treasurer to execute this transfer.

SELECT BOARD RECOMMEND: \$ 15,000.00

### SCHOOL ARTICLES

**ARTICLE 30:** To see what sum the school administrative unit will be authorized to expend for Regular Instruction.

SCHOOL COMMITTEE RECOMMENDS	\$ 35,000
SELECT BOARD RECOMMENDS	\$ 35,000

**ARTICLE 31:** To see what sum the school administrative unit will be authorized to expend for Special Education.

SCHOOL COMMITTEE RECOMMENDS	\$ 3,400
SELECT BOARD RECOMMENDS	\$ 3,400

**ARTICLE 32:** To see what sum the school administrative unit will be authorized to expend for System Administration.

SCHOOL COMMITTEE RECOMMENDS	\$ 9964.80
SELECT BOARD RECOMMENDS	\$ 9964.80

**ARTICLE 33:** To see what sum the school administrative unit will be authorized to expend for Transportation and Buses.

SCHOOL COMMITTEE RECOMMENDS	\$ 14784
SELECT BOARD RECOMMENDS	\$ 14784

**ARTICLE 34:** To see what sum the school administrative unit will be authorized to expend for Career and Technical Education.

SCHOOL COMMITTEE RECOMMENDS	\$ 0
SELECT BOARD RECOMMENDS	\$ 0

**ARTICLE 35:** To see what sum the school administrative unit will be authorized to expend for Other Instruction.

SCHOOL COMMITTEE RECOMMENDS	\$ 0
SELECT BOARD RECOMMENDS	\$ 0

**ARTICLE 36:** To see what sum the school administrative unit will be authorized to expend for Student and Staff Support.

SCHOOL COMMITTEE RECOMMENDS	\$ 0
SELECT BOARD RECOMMENDS	\$ 0

**ARTICLE 37:** To see what sum the school administrative unit will be authorized to expend for School Administration.

SCHOOL COMMITTEE RECOMMENDS	\$ 0
SELECT BOARD RECOMMENDS	\$ 0

**ARTICLE 38:** To see what sum the school administrative unit will be authorized to expend for Facilities Maintenance.

SCHOOL COMMITTEE RECOMMENDS	\$ 0
SELECT BOARD RECOMMENDS	\$ 0

**ARTICLE 39:** To see what sum the school administrative unit will be authorized to expend for Debt Service and Other Commitments.

SCHOOL COMMITTEE RECOMMENDS	\$ 0
SELECT BOARD RECOMMENDS	\$ 0

**ARTICLE 40:** To see what sum the school administrative unit will be authorized to expend for All Other Expenditures.

SCHOOL COMMITTEE RECOMMENDS	\$ 0
SELECT BOARD RECOMMENDS	\$ 0

**ARTICLE 41:** To see what sum the municipality will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommend \$ 29876.37**) and to see what sum the municipality will raise as the municipality’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

*“Explanation: The school administrative unit’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.”*

SCHOOL COMMITTEE RECOMMENDS	\$ 29876.37
SELECT BOARD RECOMMENDS	\$ 29876.37

**ARTICLE 42:** Shall The Town of Beaver Cove raise and appropriate \$ 32460.03 in additional local funds, which exceeds the State’s Essential Programs and Services allocation model by \$32460.03 as required to fund the budget recommended by the school committee and board of directors?

The school committee and select board recommend \$ 32460.03 for additional local funds and gives the following reasons for exceeding the State’s Essential Programs and Services funding model by \$ 32460.03

*Explanation: The additional local funds are those locally raised funds over and above the school administrative unit’s local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the (municipality/district) budget for educational programs.*

SCHOOL COMMITTEE RECOMMENDS	\$ 32460.03
SELECT BOARD RECOMMENDS	\$ 32460.03

**ARTICLE 43:** To see what sum the municipality/district/unit will authorize the school committee to expend for the fiscal year beginning July 1, 2026 and ending June 30, 2027 from the school administrative unit’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and

Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

ACCOUNT

Required Local Allocation	\$ 29876.37
Add'l Local Allocation	\$ 32460.03
State Subsidy Allocation	\$ 812.40
SCHOOL COMMITTEE RECOMMENDS	\$ 63148.80
SELECT BOARD RECOMMENDS	\$ 63148.80

**ARTICLE 44:** To see if the Town of Beaver Cove will authorize the School Committee to expend in the fiscal year beginning July 1, 2026 and ending June 30, 2027 any unanticipated state school general federal, local or state purpose aid that it may receive for the fiscal year.

SCHOOL COMMITTEE RECOMMENDS	APPROVAL
SELECT BOARD RECOMMENDS	APPROVAL

**WARRANT SIGN-OFF**

The Registrar of Voters will be at the Town Meeting site on June 5, 2026 for the purposes of correcting list of voters.

Given unto our hands at the Town of Beaver Cove this 5<sup>th</sup> day of June, 2026

Town of Beaver Cove Municipal Officers:

\_\_\_\_\_  
S/ Joseph Babbitt

\_\_\_\_\_  
S/ Maria Mann

\_\_\_\_\_  
S/Robert West

A true copy of the Warrant

Attest: \_\_\_\_\_

Clerk of Beaver Cove

**RETURN OF THE WARRANT**

Pursuant of the above warrant to me directed. I have notified the inhabitants of the Town of Beaver Cove, as qualified as herein expressed, to meet at said time and place, and for the purpose herein named, by posting as attested copy of said Warrant at the Town Office, the same being a public and conspicuous place in said Town, on the 22nd day of May, 2026 being at least seven days before the meeting.

\_\_\_\_\_  
Sally Farrand  
Resident of Beaver Cove

State of Maine  
Piscataquis, ss.

Then personally appeared before me the above named Sally Farrand, known to me, and swore that the representations set forth in the above Return of Warrant are true of her own knowledge; and acknowledged the signature appearing thereon to be hers, and that she executed the Return of her own free will.

Date: June 5, 2026

\_\_\_\_\_  
Brandie Costantine

## **PROPOSED: TOWN OF BEAVER COVE MUNICIPAL RESERVES AND FUND BALANCE ORDINANCE**

### **I. Enactment and Authority**

Under the authority of the Maine Home Rule Statute, this Policy Ordinance is created by the Select Board of the Town of Beaver Cove and approved vote of the Residents at Town Meeting.

### **II. Purpose**

The purpose of this ordinance is to:

- establish a policy for how municipal reserves are created, funded, appropriated from, and dissolved,
- establish a process and criteria for the continued evaluation of municipal reserves' balances and the ongoing utility of their intended purposes, and
- establish a target range for the General Fund's unassigned fund balance,
- establish a process for maintaining the unassigned fund balance to arrive at and remain within the target range.

### **III. Definitions and Classifications**

Under the Government Accounting Standards Board's (GASB) accounting and reporting standards, a municipality's governmental activities are accounted for in *governmental funds*. The General Fund is the default governmental fund and other fund types are used for specific purposes; they are Capital Projects funds, Special Revenue funds, Debt Service funds, and Permanent Funds.

Each governmental fund maintains a *fund balance*, which is the net between the fund's assets and deferred outflows of resources and its liabilities and deferred inflows of resources. In common terms, fund balance is the fund's equity.

Fund balances within a fund are subdivided into five components that describe to what extent the Town is bound to honor constraints placed on the fund's equity to be used for specific purposes. The five components of fund balance are:

- **Non-spendable** – the portion of fund balance that is either not in spendable form (such as inventory or prepaid expenditures) or is legally or contractual required to remain intact (such as the corpus of a trust).
- **Restricted** – the portion of fund balance that is constrained to specific use by external sources (such as grant agreements, debt covenants, donor intent, contractual agreements, etc.) or by operation of law.
- **Committed** – the portion of fund balance that is constrained to specific use through a decision by the government's highest decision-making body (for Beaver Cove, this is by vote of the townspeople at a Town Meeting).

- **Assigned** – the portion of fund balance that is intended for specific use through a decision at a level below the highest decision-making level of the municipality, such as the Select Board, if so authorized to establish such assignments.
- **Unassigned** – the portion of fund balance that does not meet the criteria of any of the other components of fund balance. The General Fund is the only governmental fund type that can report a positive unassigned fund balance.

#### **IV. Municipal Reserves (Committed Fund Balances)**

The Town may create municipal reserves for any defined purposes. Such reserves can be established, funded, and dissolved only with approval of a Warrant Article at an Annual or Special Town Meeting.

Reserve balances may be appropriated for expenditure by majority vote of the Select Board for the sole purpose of the reserve's intended use, as defined in the approved Warrant Article.

Any interest earned on unexpended reserve balances shall accrue to the General Fund's unassigned fund balance.

Reserves may be funded from the following sources:

- amounts raised and appropriated from municipal taxes,
- amounts appropriated from the General Fund's unassigned fund balance,
- amounts appropriated from unexpended balances of other reserves whose purpose has either been accomplished or abandoned

In accordance with GASB reporting standards, municipal reserves established for capital projects (the purchase, construction, or renovation of capital assets) may be accounted for in Capital Projects funds, separate from the General Fund. All other municipal reserves (such as contingency reserves, revaluation reserves, etc.) shall be accounted for within the General Fund. The unexpended balances of all reserves shall be classified as Committed Fund Balances.

The Select Board shall make recommendations to the Town, through Warrant Articles at Annual or Special Town Meetings, on establishing reserves, their intended purpose, initial and subsequent funding, sources of funding, and appropriate balances for such reserves. The Select Board shall also make recommendations for dissolving reserves once their intended purpose has been accomplished or abandoned, along with recommendations of where the reserves' unexpended balances shall be liquidated to (the General Fund's unassigned fund balance or added to another existing reserve's balance).

This ordinance creates the following funds:

##### **1. Building Maintenance Fund**

- a. **Approved Uses:** Maintenance, repair and/or replacement of the Town Office buildings and contents.

- b. Approved Target balance: \$100,000. If the balance drops below the target balance, it shall be replenished by raising and/or appropriating funds in the next Town Warrant by an amount recommended by the Board, but not less than \$10,000 a year until target level is reached.

## 2. CAPITAL IMPROVEMENT FUND

- a. Approved Uses: New capital purchases - including but not limited to new construction and equipment purchases.
- b. Approved Target balance: \$100,000. If the balance drops below the target balance, it shall be replenished by raising and/or appropriating funds in the next Town Warrant by an amount recommended by the Board, but not less than \$10,000 a year until target level is reached.

## 3. FINANCIAL RESERVE

- a. Approved Uses: Any expenditure deemed necessary by the Select Board to cover emergency expenses in the event of a Financial Emergency.
- b. Approved Target Balance: \$50,000, to be appropriated from the unassigned fund balance to this committed reserve. If the balance drops below the target balance, it shall be replenished by appropriating funds in the next Town Warrant by an amount recommended by the Board, but not less than \$10,000 a year until target level is reached.

## V. Assigned Fund Balances

The Town may, at an Annual or Special Town Meeting, authorize the Select Board to assign portions of the General Fund's fund balance, as they deem advisable, for specific purposes. Authorization to establish such assignments shall remain in effect until rescinded by the Town at a subsequent Annual or Special Town Meeting.

Under GASB standards the subsequent year's budgeted use of fund balance is considered assigned.

## VI. Unassigned Fund Balances

The target range for the Town's unassigned fund balance at the end of any fiscal year shall be between 16% and 33% of the subsequent year's budgeted expenditures – the equivalent of between two to four months of expenditures.

When the Town's unassigned fund balance exceeds the upper limit of the target range, the Select Board shall implement a plan, not to exceed three (3) years, to reduce the amounts to be raised in taxes to bring the unassigned fund balance back within the target range.

When the Town's unassigned fund balance falls below the lower limit of the target range, the Select Board shall implement a recovery plan to bring the balance back within the target range. This plan may include recommending a specific appropriation by Warrant Article at Town Meeting and/or utilizing the annual tax overlay within statutory limits.